

JOB OPENING

OFFICIAL COURT REPORTER, COUNTY COURT OF HANCOCK COUNTY, MISSISSIPPI

The County Court of Hancock County has an opening for a full-time official court reporter beginning on or after October 1, 2020. Judge S. Trent Favre presides over the county court and youth court divisions.

As a court reporter, you will transcribe court testimony and other live (including video conferencing) legal proceedings using a stenotype machine. Your responsibilities will include the performance of accurate reporting of argument and testimony during proceedings, reading back specific parts of the transcript upon request, and any other duties as assigned by the judge. You need excellent listening and stenography skills, with an average typing speed of 225 words per minute (WPM).

Hancock County is nestled on the beautiful Mississippi Gulf Coast. The courthouse is located in charming Downtown Bay St. Louis. Hancock County is a unique place to raise a family, boasting two A-rated school districts, natural beaches and many other natural amenities.

Please submit your resume' via e-mail to: Candace Payne-Johnson, Court Administrator, candace.payne-johnson@co.hancock.ms.us.